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## MS-Windows Assignments:

### MS-Windows First Assignment

1. Open Start menu
2. Open Sticky notes
3. Write Following text in it

`Computer is an electronic device which can take  
input from user process it and gives output to user`

4. Select above text all and make bold (CTRL+A) , (CTRL+B)
5. Select word “computer” and underline it (CTRL+U)
6. Select “electronic device” and increase its font size (CTRL+SHIFT+>)
7. Change Sticky note color to Pink (Right click on sticky note)
8. Open another new Sticky note
9. Write Your friends name with phone numbers
10. Select all text in new sticky note
11. Copy and paste in previous sticky note
12. Close both Sticky notes.
13. From Start menu Open Snipping Tool
14. Click on new->Free form selection
15. Drag Some area in desktop
16. Draw some lines on snipping window which shows above image.
17. Change Pen color for each line
18. Erase all above lines
19. Copy this image from snipping window
20. Open Paint from start menu
21. Shake paint window to minimize all other windows
22. Paste above image in paint
23. Save this file
24. Close paint using keyboard shortcut